

## Freedom of Information Act Status Report

### April 1, 2016 – June 30, 2016

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#### Office of Water

#### FOIA Processing Status

	1 <sup>st</sup> Qtr	2 <sup>nd</sup> Qtr	3 <sup>rd</sup> Qtr	4 <sup>th</sup> Qtr
Requests pending at beginning of quarter	46	40	74	
Requests received during quarter	22	56	36	
Requests processed during quarter	31	22	42	
Requests pending at end of quarter	37	74	68	
Requests backlogged at end of quarter	33	59	56	
Percentage of requests backlogged at end of quarter	89%	80%	82%	

#### Freedom of Information Act Officer:

Diane Jones-Coleman

#### Reporting Period: FY 2016 3rd Qtr.

#### Oldest Requests

#### Date Received

EPA-HQ-2011-000189	08/22/2011
EPA-HQ-2012-001240	08/10/2012
EPA-HQ-2013-004097	02/28/2013
EPA-HQ-2013-004128	03/01/2013
EPA-HQ-2013-006604	05/21/2013
EPA-HQ-2013-006737	05/24/2013
EPA-HQ-2013-006913	05/31/2013
EPA-HQ-2013-009860	09/10/2013
EPA-HQ-2014-000552	10/25/2013
EPA-HQ-2014-004668	03/17/2014

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Office of Environmental Information  
National Freedom of Information Act  
Program

*Note: Please see page 2 for Status Report legend.*

## Status Report Legend

- **Requests pending at the beginning of the quarter:** Number of FOIA requests received prior to the beginning of the quarter and remaining open at the beginning of the quarter.
- **Requests received during the quarter:** Number of FOIA requests received anytime from the first day of the quarter through the last day of the quarter.
- **Requests processed during the quarter:** Number of FOIA requests processed anytime from the first day of the quarter through the last day of the quarter.
- **Requests pending at the end of the quarter:** Number of FOIA requests that have not been closed by the end of the quarter, including those still being processed within the 20 working day time limit and those for which processing has exceeded the 20 working day time limit.
- **Requests backlogged at the end of the quarter:** Number of FOIA requests remaining at the end of the quarter for which the processing period has exceeded the 20 working day time limit (regardless of whether an extension has been granted).
- **Percentage of requests backlogged at the end of the quarter:** Percentage of FOIA requests remaining at the end of the quarter for which the processing period has exceeded the 20 working day time limit (regardless of whether a time period extension has been granted for processing a FOIA).